



Subject: Claim Editing Guideline

Revision Date: 7/23

POLICY

The Ohio State University Health Plan allows its third-party administrator (TPA) the ability to utilize claim editing systems to expedite and improve the accuracy of processing both professional and outpatient facility claims. The TPA can incorporate standard edits through public guidelines (see definitions) or through its own proprietary or commercial software.

DEFINITIONS

Claims editing software typically uses Centers for Medicare and Medicaid Services (CMS), National Correct Coding Initiative (NCCI) and CPT (Current Procedural Terminology) guidelines.

Some common guidelines involve:

- Incidental services
- Mutually exclusive codes
- Unbundling of CPT codes
- Multiple surgery cutbacks
- Age/sex claim edits
- New patient edits

Professional claims are those billed on a CMS-1500 form and outpatient facility claims are those billed on a UB-04 form.

APPLICABILITY

The Health Plan intends for the above claim edits to apply to both professional and facility claims regardless of plan and network provider status, unless authorizations, benefits or provider contracts preclude the edit.

PROCEDURE

Any claim submitted shall be subject to all edits utilized by our TPA. Any exceptions or changes to this guideline will be forwarded to the TPA as a revision.

The TPA will review initial appeals for claim edits. If the claim edit is upheld, the provider may appeal to OSU Health Plan for a second level appeal. The TPA will submit the specific claim information, including the guideline utilized, to OSU Health Plan upon request.

REFERENCES

American Medical Association. (2022). *CPT professional 2023*. American Medical Association Press.

CMS. (2023). Medicare claims processing manual (Publication # 100-04).

<https://www.cms.gov/Regulations-and-Guidance/Guidance/Manuals/Internet-Only-Manuals-IOMs-Items/CMS018912>

CMS. (2023). Medicare NCCI policy manual. <https://www.cms.gov/medicare-medicaid-coordination/national-correct-coding-initiative-ncci/ncci-medicare/medicare-ncci-policy-manual>